



Looking to add leadership experience to your resume? Or are you a resident of Northeast Minneapolis who is passionate about making a positive impact on your neighborhood? Consider joining our Board! Heartwood Montessori School, a nonprofit located in the heart of Northeast, is looking to grow its Board of Directors.

At Heartwood, our mission is to grow community by empowering children through respect, independence, and discovery within an authentic, accessible, and equitable Montessori learning environment. Specifically, we are seeking volunteer Board members who believe that strong early childhood education should be accessible for all, in a nurturing and exploratory environment.

About the Board of Directors role:

We hope to attract candidates who can bring a broad range of skills and experience (lived and professional) to our organization. Although this role is voluntary/unpaid, it is designed to be a mutually beneficial experience, with opportunities to pursue areas of interest like finance, strategic planning, fundraising, and community engagement, while also serving a greater purpose.

Open Positions:

We are looking to fill the following positions:

- Community member: board members who are neither employed by or receiving services from Heartwood. Objective, invested community members are key to maintaining a long-range perspective on strategy and decision making.
- Future executive board members: join with an eye to moving into one of the elected positions! Get training, learn about our work, and prepare to join the board leadership.

The primary attributes we are seeking include:

- A commitment to the mission of the Heartwood Montessori School, including our objectives to:
 - Develop further community and environmental stability
 - Serve a broader population of students and families
- A willingness to act as an ambassador for Heartwood and early childhood education
- A willingness to fulfill the duties and standards of conduct required of a board member of a nonprofit organization

Additionally, we welcome experience in any of the following areas:

- Nonprofit finance and accounting
- Fundraising
- Communications, marketing or PR, including social media
- Website or graphic design
- Human resources or other business background, in particular in strategic growth and change
- Montessori education

For Parent members

- At least one year of membership in the Heartwood community before joining the board.
- Demonstrated commitment to engagement and participation in some capacity before joining the board.

Time Commitment:

- The Heartwood Board of Directors meets on the third Wednesday of each month from 7-9PM (via Zoom).
- Attend two in-person strategic meetings per year, typically 3-4 hours in duration.
- Outside of meetings, the time commitment ebbs and flows depending on subcommittees and project needs, generally not exceeding a few hours per month. For elected officers of the Board, this time commitment may be more along the lines of 4-6 hours per month.
- We ask that Board members verbally commit to serving 3 years if possible so that we can operate as a strategic Board, partnering with the staff at the school to help execute our long-term vision.

If interested, we invite you to:

- Learn more by visiting our website at heartwoodmontessori.org where you can also access our biannual report
 - Join an upcoming Board meeting. They are open to the public and it's a wonderful way to get a feel for the Board. Email board@heartwoodmontessori.org to get the Zoom link for upcoming Board meetings and information
- [Use this link to complete a Board Application form](#); a member of the board will reach out to you with next steps in the onboarding process.